



## **NEWTOWNARDS MODEL PRIMARY SCHOOL**

### **Intimate Care Policy**

During their Primary School life, some pupils will have an experience which may require staff to provide care at a very personal level e.g. a child badly soiling themselves.

This policy sets out the procedures that Newtownards Model Primary School will follow should such an occurrence happen.

Parents are asked to read the Policy closely and confirm on their child's Pupil Information Sheet that they accept the procedures.

- The child will be removed to a less public place to maintain dignity and avoid a feeling of humiliation.
- Parents will be contacted immediately.
- Staff will only provide intimate care in the following situations
  1. If parents/guardians can not be contacted
  2. If parents/guardians are unable to come to school.
  3. If the child is very distressed or suffering unduly
  4. Intimate Care will only be provided to older children in extreme circumstances. It is anticipated that older children will be able to manage any such circumstances given guidance or assistance.

In these situations, all efforts will be made to contact parents/guardians. Any decision to provide intimate care will be made by the Principal or deputising teacher.

- If staff are providing intimate care the following procedures will be followed:
  1. Two members of staff, at least one of whom should be a teacher, will be present at all times.
  2. When dealing with an older child in KS2 all efforts will be made to ensure that same sex staff are providing assistance.