



Newtownards Model Primary School

School Policy on the Administration of Medicines

The following Policy adheres to advice given by the Department of Education

Staff in Newtownards Model Primary School will only supervise the administration of **prescribed** medicines i.e. medicines dispensed with a prescription written by a doctor.

In instances where parents request prescribed medicine to be self-administered under supervision the principal should be consulted.

If a decision is made by the principal to permit self-administration under supervision, the following procedures must be followed:

- A protocol (available from the principal), must be completed and signed by the Parent, G.P./Paediatrician and principal.
- Prescribed medicines brought to school will be stored in a secure prearranged location.
- The smallest practical dose should be brought to school on a daily basis preferably by the parent.

Children must not bring **any** form of non-prescribed medicine to school for self-administration, as there is an inherent risk involved. eg Cough mixture, Calpol, Paracetamol.

Parents who wish to give their child the prescribed medicine during the school day are welcome to come to school and administer this to their own child.